

INTRODUCTION

Wow Hair Academy recognises the responsibility to safeguard children, young people and vulnerable adults and is committed to keeping them safe.

The primary aim of the Safeguarding policy is to promote the welfare of all children, young people and vulnerable adults and practice in a way that protects them from harm.

Purpose

This policy outlines the responsibilities of Wow Hair Training in relation to the protection of children, young people and vulnerable adults in response to:

- The Protection of Children Act 1999 updated 2012
- The Children Act 2004
- Working Together to Safeguard Children 2006
- What to do if you're worried a child is being abused. DfES 2006
- Safeguarding Children and Safer Recruitment in Education 2007
- Safer practice, safer learning 2007
- Keeping children safe in Education 2016
- Data protection act 1998 / General Data Protection Regulations (GDPR) 2018
- Working Together to Safeguard Children (HM Government 2023)

Scope

Wow Hair Training is dedicated to the health, safety, and welfare of all children, young people and vulnerable adults involved in courses or activities which come under the responsibility of the company.

This policy covers all Wow Hair Training customers whether they are based on site or in workplace learning, covering all aspects of a learner's programme regardless of where it takes place. It is the responsibility of all staff to understand their role in supporting safeguarding across all aspects of provision and for familiarising themselves with the appropriate procedures and other policies that support this overarching document.

What is Abuse?

Abuse and neglect are forms of maltreatment.

Abuse can be:

- **Financial or material abuse** - including theft, fraud, internet scamming, coercion in relation to an adult's financial affairs or arrangements, including in connection with wills, property, inheritance or financial transactions, or the misuse or misappropriation of property, possessions, or benefits.
- **Physical abuse** - including assault, hitting, slapping, pushing, misuse of medication, restraint, or inappropriate physical sanctions.

SAFEGUARDING

- sexual harassment, such as sexual comments, remarks, jokes, and online sexual harassment, which may be stand-alone or part of a broader pattern of abuse.
- up skirting, which typically involves taking a picture under a person's clothing without them knowing, with the intention of viewing their genitals or buttocks to obtain sexual gratification, or to cause the victim humiliation, distress, or alarm.
- sexting (also known as 'youth-produced sexual imagery')

Harmful sexual behaviour

When we refer to harmful sexual behaviour, we use the same definition as the DfE:

Sexual behaviours expressed by children and young people under the age of 18 years old that are developmentally inappropriate, may be harmful towards self or others, or abusive towards another child, young person or adult.

Sexual harassment and sexual violence

When we refer to sexual harassment and sexual violence, including online, we use the definitions and the language of victim and perpetrator in the DfE's guidance. However, it is important to recognise that not everyone who has been subjected to sexual harassment and/or sexual violence, including online, considers themselves a victim or would want to be described in this way.

Responses and interventions

Any young or vulnerable person who exhibits harmful sexual behaviour may need a safeguarding response or intervention. Professionals should respond with interventions that address the behaviour of the perpetrator, while also providing an appropriate level of support. As the majority of learners enrolled on apprenticeship programmes with Wow Hair Training are over the age of 16, any instances of learners perpetrating sexual abuse or harassment must also be considered criminal activity and treated accordingly.

Prevalence of sexual harassment among young people

The review by Ofsted states that 79% of young people aged 16 to 17, and 86% of those aged 18 and above, said that rumours about sexual activity occurred a lot or sometimes between children. 54% of those aged 16 and above said unwanted touching occurred a lot or sometimes. As these age groups are those which Wow Hair Training learners may fall into it is important that training staff in particular are aware of the prevalence of these behaviours among young people and are capable of challenging and assumption by learners that these behaviours are normal or acceptable.

Creating a positive and safe environment

SAFEGUARDING

- Provide an annual report to the Director of the company setting out how any deficiencies in the procedure or policy have been identified.
- Providing advice, guidance, and support to staff on issues relating to safeguarding.
- Establishing a secure system for the safe, confidential storage of records of any safeguarding concerns (even where that concern does not lead to a referral).
- Ensuring that employers and employees working with Wow Hair Training are aware of the company's Safeguarding Children, Young People and Vulnerable Adults Policy.

The designated Safeguarding Officers are required to receive regular training in safeguarding issues and inter-agency working, as required by the Safeguarding Children's Board, and will receive refresher training annually unless legislation dictates sooner.

Key Principles

Wow Hair Training has a duty to ensure that all staff fulfil their responsibilities in safeguarding children, young people, and vulnerable adults. We will ensure that:

- All people will be treated with respect and with courtesy by staff and customers in an environment that is free from harassment or discrimination.
- All training rooms, facilities and equipment will comply with legislative health and safety standards and provide a safe and secure environment for learning with appropriate supervision and support of staff.
- Wow Hair Training will work with learners, employers, and other agencies to promote a safe and healthy culture in particular the local Safeguarding Children's Boards to ensure that learners are safeguarded through the effective operation of the company's safeguarding children, young people, and vulnerable adults' procedures. The company's Safeguarding Children, Young People and Vulnerable Adult Policy will be made available to all engaged parties.
- Wow Hair Training will develop partnerships to proactively protect students at risk of abuse, neglect or at risk of radicalisation.
- Staff will be trained and have a clear understanding of personal safety and good safeguarding practices as well as what factors may make learners vulnerable to a range of safeguarding concerns and can recognize outward signs of abuse, or unexplained changes in behaviour or performance which may be indicative of abuse. All staff will be made aware of the signs of abuse and the procedures for reporting abuse.
- Wow Hair Training will work with learners to promote their own personal health, well-being and safety including their safety online.
- Wow Hair Training will work proactively to raise awareness of radicalisation and extremism in order to prevent people from being drawn into terrorism.
- Learners and employers will receive confidential advice, guidance, and support for a range of issues that they may face. They will be signposted to external agencies where specialist support is required.
- Wow Hair Training will support students to have personal resilience and be able to make informed and sensible decisions about their safety and wellbeing in an attempt to prevent them from being exploited and or abused.
- Wow Hair Training has established and will regularly review procedures for reporting suspected abuse taking account of any new government legislation, regulations, or best

Safeguarding learners

Wow Hair Training has a legal obligation to protect young people and vulnerable adults from abuse. Wow Hair Training has 2 appropriately trained safeguarding officers (Kim Cox and Kerry Jackson) and all staff undertake online safeguarding training. All staff ensure that disclosures made by learners are dealt with quickly, sensitively and appropriately. All staff will be trained in the appropriate response to a disclosure and the correct procedure for dealing with concerns about a learner. Allocated staff members will work with learners and employers to proactively protect them from abuse and neglect and prevent learners being placed in an abusive situation. Refresher training will be carried out every 2 years, unless legislation dictates sooner and any updates or Safeguarding issues are discussed in quarterly team meeting to ensure all staff remain current and competent.

Important safeguarding adults' messages

Safeguarding adults falls to the responsibility of everyone. It is imperative that we are watchful and alert towards the signs and indicators of abuse and neglect.

If you have a concern about an adult at risk, you should report it:

Wolverhampton Local Authority Multi Agency Safeguarding Hub (MASH)- Telephone: 01902 551199

Outside of these hours - Telephone: 01902 552999

In an emergency always dial 999

Records

Wow Hair Training will keep clear, comprehensive records of any disclosures and/or allegations of abuse.

Wow Hair Training will comply with the requirements of the Data Protection Act 1998, which allows for disclosure of personal data where this is necessary to protect the interests of a learner.

Links with external agencies

Wow Hair Training work with Local Safeguarding Children Boards, the Local Authority Designated Officer, the Multi Agency Safeguarding Hub and other professions to ensure a comprehensive safeguarding network is in place. Advice will be taken from professionals within these organisations as appropriate.

WST (Wolverhampton Safeguarding Together)-01902 550477

WMP (West Midlands Police) 03451135000

MASH (Multi Agency Safeguarding Hub) referred via safeguarding together

Prevent Concerns (continuity Safety Team) 01902 551214

Safeguarding update

SAFEGUARDING

Training are over the age of 16, any instances of learners perpetrating sexual abuse or harassment must also be considered criminal activity and treated accordingly.

Prevalence of sexual harassment among young people

The review by Ofsted states that 79% of young people aged 16 to 17, and 86% of those aged 18 and above, said that rumours about sexual activity occurred a lot or sometimes between children. 54% of those aged 16 and above said unwanted touching occurred a lot or sometimes. As these age groups are those which Wow Hair Training learners may fall into it is important that training staff in particular are aware of the prevalence of these behaviours among young people and are capable of challenging and assumption by learners that these behaviours are normal or acceptable.

Creating a positive and safe environment

All staff have a responsibility to promote a safe learning and working environment free from sexual harassment and abuse. Any instances of sexual harassment, including sexual comments, remarks or jokes should be challenged and it should be made clear that sexual harassment or abuse in any form is unacceptable and will not be tolerated by Wow Hair Training.

Encouraging safeguarding reports and disclosures

All learners are informed and regularly reminded how to contact the designated safeguarding lead. It is important that staff in regular contact with learners, particularly Training Officers, regularly discuss with learners how to report a safeguarding concern or make a disclosure and ensure that learners are aware that these concerns / disclosures can include sexual harassment, abuse or harmful sexual behaviours, including child-on-child abuse by other learners.

Any staff to whom a safeguarding concern is reported, or disclosure made must follow the safeguarding protocol as detailed in the overall safeguarding policy.

Recruitment

Wow Hair Academy operates safe recruitment procedures which ensure that employees who join the Academy are properly vetted, and background checked. It is imperative that employees who are recruited to work at Wow Hair Academy are suitable to do so and therefore a range of pre-employment clearances are completed to ensure that suitability is assured. Any offer of employment is made subject to satisfactory completion of these checks. The checks consist of criminal record checking via the Disclosure & Barring

SAFEGUARDING

Service (including verification of their identity), verification of their right to work legally in the UK, confirmation of required qualifications and appropriate reference checking.

Visitors

All visitors coming into Wow Hair Academy will have to adhere to our Safeguarding policy, which is a requirement to access from our website. You will be required to wear a blue lanyard stating you are a visitor. You will be accompanied in the areas of where learners are working, and not allowed to be alone with a learner.

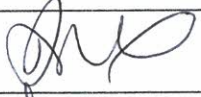
Contractors

Letting of Premises or Facilities is a very rare occurrence. On the rare occasions that this happens, suitable safeguards and checks will be put into place to ensure that usage is in line with Academy Values and ethos. Wow Hair Academy are entitled to refuse a request to lease its premises (or part of) for any use which does not match our core values and behaviours. A weeks' notice is required before a visit and a contract of agreement will be required to be signed and sent back before the date of visit.

We will require evidence of a DBS to ensure the safeguarding of our learners.

POLICY and DS LEADS: Kim Cox & Kerry Jackson

Review frequency annually or sooner if required	Previous Version 6: October 23
Reviewed and updated by Kim Cox & Kerry Jackson	Version 7: July 24

Director	Kim Cox	
Centre Manager	Kerry Jackson	